

IADMFR London 2025: Information for Poster Presenters

Dear Presenter,

We wish to say a huge thank you for your upcoming contribution to our Congress. Please find below some information to help you with your Members Poster Presentations session on Tuesday 24th June.

When?

- The [latest version of the programme can be found on the Congress website](#)
- You should come to the room approximately 10 minutes before the session starts
- The order of presenters is subject to change, even on the day of the Congress, so it is important that you attend before the start of the session even if you think you are last to present

Where?

- You can find the name of the room you will be in [on the Congress website](#)
- There will be two other Members' Poster Presentations sessions running at the same time so make sure you attend the correct room
- Please sit near the front of the room so that you can stand up and present without delay

Presenter order

- There are multiple people scheduled to present in your session – you can find the [latest version of the presenter order on the Congress website](#) (please note that this list is subject to change)

Presenting

- Your presentation will be preloaded on the computer when you come up to present
- The computer and microphone are situated at a lectern
- If you wish to magnify part of your poster then you can right click on the PowerPoint slide and select "Magnify slide"; to return back to normal you can right click the slide again
- You are not allowed to make any changes to your poster – if you notice a mistake you can point this out during your presentation

Timings

- You have been allocated 3 minutes to present
- If you speak for longer then the Chairperson may cut you off
- Please be ready to stand at the lectern as soon as the previous presenter has finished

Audience questions

- Up to 2 minutes is allocated for audience questions after each presentation
- The Chairperson will select questions from the audience for you to answer

Prizes

- The Chairpersons for your session will decide on a 1st place which will be announced at the closing ceremony on Wednesday 25th June – please ensure you attend so that you don't miss out!

Online resource

- All of the presentations and posters will be made available online to view both during and after the Congress
- The link for this website will be provided in person at the Congress

Back-up

- Although we fully intend to have all presentations ready in advance of the Congress, in the event of any unforeseen technical issues it would be sensible to bring a copy of your presentation on a USB memory stick.

We look forward to seeing you and welcoming you to London next week!

Best wishes,

The Local Organising Committee for IADMFR London 2025